**SONBEAM VdC SECRETARIAT**

**Meeting Minutes – July 13, 2019**

**Prince of Peace Lutheran Church, Largo**

**Members Present:**  Jerry Brown, Lynn Conlen-Henderson, Jan Foster, Tom Henderson, Bobbi Lind, David Lind, Dave McConnell, Marilyn Moore, Jim Ryan, Lynn Ryan, Christy Wilson, Pastor Mary Ashcraft

**Members Excused:** Chris Klafs, Jim McConnell, Dorene Reardon, Michele Spears, Pastor Dan Long, Pastor Dick White

Meeting was called to order at 2:02 pm by Lay Director, Tom Henderson, followed by prayer given by Pastor Jan Foster.

* **FINANCIAL UPDATE: Lynn Henderson**
* Checkbook balance for all funds – $4,880.11.
* Bobbi Lind **moved to accept report as submitted**; Jan Foster seconded. Motion carried.
* **SPIRITUAL DIRECTOR UPDATE:** Mary Ashcraft
* Prayers for Pastor Mary’s surgery tentatively scheduled for July 16th; Pastor Dan Long’s foot injury and safe travels for Pastor Dick White.
* Pastors Pam Smith and Pastor John Fullerton are moving to Lakeland.
* Pastor Kitty Ginn will be serving as SD on Coed #3.
* **CHAIR UPDATES:**
* Communications/Data Base – Bobbi and David Lind
	+ Data Base:
		- Updated data base has been sent to Rectora Christy Wilson and Outreach Chair Jim McConnell.
		- Jim Ryan requested report by zip code to help locate members and/or reunion group in Port Charlotte area for VdC members who recently moved there.
	+ Newsletter:
		- Newsletter to be printed for Coed Weekend #3. Request articles to be submitted by September 30th.
* Extended Palanca – Jim and Lynn Ryan
	+ Prayer On-Line Sign Up will be available for 2-month period preceding Coed Weekend #3.
* Leaders – Jan Foster
	+ Christy Wilson and Kristen Bieler have received team information.
	+ Boot camp for Coed Weekend #3 completed.
	+ Continue to gather weekend/team information to put on thumb drives.
* Local Palanca – Dorene Reardon – absent
* Outreach – Jim McConnell – absent
* Physical – open position
* Post VdC – Christ Klafs - absent
* Pre VdC – Christy Wilson
	+ Received one candidate application.
* Prayer Line – Marilyn Moore
	+ Continue to monitor prayer requests.
* Purchasing – Jerry Brown
	+ Met with Patty Burrows to review purchasing responsibilities and procedures.
	+ David Lind moved to **appoint Patty Burrows as Purchasing Chair**; Jerry Brown seconded. Motion carried.
* **OLD BUSINESS:**
* **N**LS – July 2019

 Dave McConnell moved **to assign Tom and Lynn Henderson, Jim and Lynn Ryan, Bobbi and David Lind (SD) as delegates to the 2019 NLS Gathering in Indianapolis, IN.** Jan Foster seconded; motion carried.

* **NEW BUSINESS:**
* Upcoming Elections will be held September 14, 2019. Interested parties wishing to serve on Secretariat should contact Lay Director or Secretary no later than August 14, 2019.

 **GENERAL:**

* “If serving is beneath you, then leadership is beyond you.” Jan Foster relayed concerns raised, and recommendations given by members who served on last weekend. Several suggestions were discussed as to how we can help improve our movement in all areas.
* It was agreed by all that if a pastor’s signature is unobtainable on candidate application, sponsor should contact Secretariat requesting a review for approval by a Spiritual Director.

There being no further business, meeting was adjourned at 4:00 pm and closed with prayer by Pastor Mary Ashcraft.

Respectfully submitted,

Lynn Conlen-Henderson, Secretary

Next regular meeting is scheduled for September 14, 2 pm. Location to be determined.