

SONBEAM VdC SECRETARIAT

Meeting Minutes

May 12, 2018

Members Present: Jerry Brown, Michele Conlen, Jan Foster, Lynn Conlen-Henderson, Tom Henderson, Wendy Kinka, David Lind, Jim Ryan, Dorene Reardon, Pastor John Foster, Pastor Dick White

Members Excused: Denise Bentley, Chris Klafs, Bobbi Lind, Rita Sewell, Pastor Mary Ashcraft

Guests: Tammy and John Egan

Meeting was called to order at 2:09 pm by Lay Director, Tom Henderson, followed by prayer given by Pastor John Foster.

- **FINANCIAL UPDATE: Michele Conlen**

- Checkbook balance for all funds – \$2,593.11.
- Anticipated return from purchasing from weekend -- \$1,238.56.
- Total funds -- \$3,831.67,
- Jim Ryan **moved to accept report as submitted**; Wendy Kinka seconded. Motion carried.
- Jan Foster **moved to extend the date to June 1st for the opportunity for individuals attending NLS in July to be reimbursed \$105 of their registration fee with proof of payment submitted to Treasurer**. John Foster seconded. Motion carried.
- It was confirmed that any matching funds would go to the General Fund and the original donation would go to the NLS Fund.

- **SPIRITUAL DIRECTORS UPDATE:**

- Two ordained pastors, new to this community from Gulf Coast movement, served on this past weekend.
- One pastor, a Vicar from Our Savior Lutheran Church, attended the weekend as a candidate.

- **CHAIR UPDATES:**

- Communications – open position
 - Data Base: John Foster
 - * Information from weekend directory was updated
- Extended Palanca – open position
- Leaders – Jan Foster
 - To resurrect 'Boot Camp' training for core teams
 - Will continue with new format for Leaders' Workshops
 - To get purchasing information for crosses, Pilgrim's Guides and Piety Cards from Leslie LaFleur
- Local Palanca – absent
- Outreach – absent
- Physical – open position
- Pre_VdC – David Lind
 - No report
- Prayer Line – Wendy Kinka
 - Will be out of the country for next 3-6 months. Will seek someone to oversee prayer line during this time.

- Purchasing – Jerry Brown
 - Report for expenditures was submitted
 - Check for \$1,238.56 was returned for unused funds
- Member At Large -- Dorene Reardon
 - Served on community past weekend.

- **OLD BUSINESS:**
 - NLS 2018
 - Location – Palm Beach Atlantic University in WPB, FL
 - July 26-29, 2018
 - Theme – Reflect the Son
 - 6 from Secretariat and one from community planning on attending

 - Co-Ed Weekend Update – Tom Henderson
 - Report was submitted and reviewed
 - 6 men and 4 women (including 1 renewal) candidates
 - Successful weekend with minor adjustments for being coed.
 - When making a ‘renewal’ weekend, candidate needs to be reminded to respond and act like a candidate, not a team member.
 - Two rollo room chas sleeping with candidates worked out very well.
 - Wendy Kinka **moved future ‘closings’ be held at the camp in the Lakeside Chapel;** Michele Conlen seconded. Motion carried. Tom Henderson to check with camp about extending hours to 6:00 pm and if any additional charge.
 - Discussion was held if 4th day talks were necessary for closing, and if so, what message should be given. Tammy Egan to forward closing 4th day talk outline from Gulf Coast movement to Jan Foster who will prepare outline to be used for future weekend closings.
 - Question was raised concerning \$3.00 ‘walk on’ charge noted in our contract. Tom Henderson to speak to camp representative to verify intent.

 - 35th Anniversary Celebration/Post Ultreya
 - 128 responded they will attend

- **NEW BUSINESS**
 - **Fall Weekends**
 - Lynn Henderson **moved to hold one Coed Weekend during November 2018.** David Lind seconded. Discussion:
 - Secretariat told the community we were going to see how a Coed weekend worked and then hold a Men’s and Women’s weekend in the fall.
 - We need to step out in faith.
 - First non-refundable deposit of \$1,090 per weekend required by May 15th; second deposit due August 15th. Are we being financially prudent?
 - Vote taken: 4 No; 3 Yes. Motion did not carry.
 - Tom Henderson **moved 12 registered candidates for each Men’s and Women’s weekend is required by August 14, 2018; otherwise weekend(s) will be canceled, and first deposit forfeited.** Jan Foster seconded. Motion carried.
 - Coed Weekend will be held next spring.

- **Utreya**
 - Next Utreya to be held July 21st at Grace Connections Church
 - The following Utreya/Annual Meeting (to include elections) to be held in September.

- **General**
 - Jan Foster took both First Aid kits home to update medications and will bring back to camp next set of weekends.

There being no further business, meeting was adjourned at 3:30 pm and closed with prayer by Pastor Dick White.

Respectfully submitted,
Lynn Conlen-Henderson, Secretary

Next regular meeting is scheduled for July 21, 2018 -- 3 pm at Grace Connection Church.